



CALIFORNIA BISTRO

**EMPLOYMENT APPLICATION**

Please Print

First Name	Last Name	Middle Initial	Date

Address and Contact Information

Street Address \_\_\_\_\_ City/State \_\_\_\_\_ ZIP \_\_\_\_\_  
 (\_\_\_\_\_) \_\_\_\_\_  
 Home Phone/Cell/ Other Phone # \_\_\_\_\_ E-mail address \_\_\_\_\_

EMPLOYMENT

Position applying for: \_\_\_\_\_ FT\_\_\_ PT\_\_\_ Temp\_\_\_\_\_

Are you available for work on: Weekends Evenings Holidays Overtime

If hired, what date can you start work? \_\_\_\_\_ Are you at least 18 years old? Yes No

PERSONAL INFORMATION Have you ever applied to or worked for our company before? Yes No  
If so, when? \_\_\_\_\_

Do you have any friends or relatives working for this company? Yes No

If yes, state name (s) and relationship: \_\_\_\_\_

If hired, would you have a reliable means of transportation to and from work? Yes No

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country? Yes No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? Yes No

If no, describe the function(s) that cannot be performed:

\_\_\_\_\_

Criminal History: (A conviction may be relevant if job related, but does not necessarily bar you from employment). Have you ever been convicted of a criminal offense (felony or serious misdemeanor)? Misdemeanor convictions for marijuana-related offenses that are more than two years old need not be listed. Yes No

If yes, state nature of the crime(s), when and where convicted, and disposition of the case.

\_\_\_\_\_

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the



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surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

**EDUCATION, TRAINING AND EXPERIENCE** (Start with Most Recent)

School Name and City	Number of Years Attended	Did you graduate?	Degree or Diploma

Summarize any special training, skills, licenses and/or certificates that may assist you in performing the position for which you are applying?

\_\_\_\_\_

**COMPUTER SKILLS** (Check appropriate boxes. Include software titles and years of experience.)

Microsoft Office; Years \_\_\_\_\_ Internet; Years \_\_\_\_\_ E-mail; Years \_\_\_\_\_

Other \_\_\_\_\_ Years \_\_\_\_\_

**EMPLOYMENT HISTORY** List all present and past employment starting with your most recent employer. Account for all periods of unemployment. You must complete this section even if attaching a resume.

Name of Employer	Telephone Number	Name of Supervisor	Dates Employed From-To (mm/yy)	Hourly Pay	Position and Duties	Reason for Leaving

If not addressed on previous pages, have you ever been fired or asked to resign from a job? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain:

\_\_\_\_\_

Explain any gaps in your employment other than those due to personal illness, injury or disability.

\_\_\_\_\_

**REFERENCES** – List below three persons, not related to you, who have knowledge of your work performance within the last five years.



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Name	Occupation	Telephone	Years Known

ACKNOWLEDGEMENT Please Read Carefully, Initial Each Paragraph and Sign / Date Below  
 \_\_\_\_\_ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

\_\_\_\_\_ I hereby authorize ACQUA California Bistro to investigate my references, work record, education, and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to ACQUA California Bistro any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release ACQUA California Bistro, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

\_\_\_\_\_ I understand that ACQUA California Bistro may require applicants for employment to take a urinalysis for drug and alcohol screening as part of the selection process, and that any offer of employment with ACQUA California Bistro is contingent upon the results of these tests being satisfactory. I understand that if I am employed with ACQUA California Bistro it may require that I submit to a drug and/or alcohol screen if I am involved in an on- the-job accident or if ACQUA California Bistro has reasonable suspicion that I am under the influence of drugs or alcohol; and I hereby authorize the release of these drug screen results to ACQUA California Bistro.

\_\_\_\_\_ I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between myself and ACQUA California Bistro. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or ACQUA California Bistro, and that no promises or representations contrary to the foregoing are binding on ACQUA California Bistro unless made in writing and signed by me and the ACQUA California Bistro designated representative.

I waive receipt of a copy of any public record described in the paragraph above.

\_\_\_\_\_ Date  
 Applicant's Signature

We Are An Equal Opportunity Employer